

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, AUGUST 8, 2007
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings were held.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, August 8, 2007, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Brett Mellington called the meeting to order at 9:02 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Thomas Clark
Ava Dejoie
Carl Franklin
Keith Gamble
Cedric Hampton, Jr.
Kathy Sellers Johnson
Brett Mellington, *Chair*
Michael Murphy
Stephen Smith, *1st Vice Chair*
Vincent St. Blanc, III
Mike Stone
Geraldine Taylor

Members Absent

Mark Conley
John DeLaney
Dan Packer

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Jennifer Daly
Pat Eddy
Jim Henderson
John Hough
Jan Jackson
Ken Jenkins
Lura Kamiya
Kizzy Payton
Dr. Jerry Pinsel
Reba Poulson
Jimmy Sawtelle
Greg Speyrer

D. APPROVAL OF AUGUST 8, 2007 AGENDA

On motion of Supervisor Johnson, seconded by Supervisor Franklin, the Board voted to approve the August 8, 2007 agenda as presented.

E. RECOGNITION OF SKILLS USA MEDALISTS

Jimmy Sawtelle, LCTCS Vice President of Career and Technical Education, introduced Mr. Larry Rabalais, LCTCS Coordinator of Occupational Skills Standards and Programs. Mr. Rabalais presented a brief PowerPoint presentation regarding the SkillsUSA organization and discussed the benefits to the LCTCS. He introduced the medal winners of the 43rd annual SkillsUSA national conference in Kansas City, and their advisors. The students and advisors stood to be recognized: Gold Medal winners: Jeff Morris, Electronics Technology, LTC T.H. Harris Campus, Advisor - Joseph Sitting; Deanne Passman, Practical Nursing, LTC Sullivan Campus, Advisor - Judith Wamsley. Silver Medal winners: Brandy Beaubouef and Michelle Dobb-Porter, American Spirit, LTC Sabine Valley Campus, Advisor - Eylida Thaxton; Michael Marcell, Medical Math, LTC Young Memorial Campus. Bronze Medal winners: Ronnie Young, Power Equipment Technology, LTC Shreveport-Bossier Campus, Advisor – Trence McCoy; Kim Troutman, Preschool Teaching Assistant, LTC Natchitoches Campus, Advisor - Beverly Harrell; Parker Stough, Extemporaneous Speaking, Caddo Career Center; Justin Lowery, Industrial Motor Control, Terrebonne Vo-Tech High School, Advisor – Charlie Positerry; Erica Barmes, Medical Math, Bossier Parish Technical School, Advisor – Barbara Wortman.

Chair Mellington announced that a luncheon to honor the medal winners and their advisors will be held today, directly after the Board meeting.

Deanne Passman expressed her thanks and appreciation to the Board for their support of the SkillsUSA program.

Mr. Sawtelle noted that Mr. Rabalais is the outgoing SkillsUSA president for the nation and also serves as the Director of the Louisiana Division. Pictures were taken of the medalists with Chair Mellington and President May.

Supervisor Murphy offered a special commendation to Ms. Judith Wamsley and Ella Lazinsky and their team at the LTC Sullivan Campus. He stated that this is the third time in a decade that their student has won a gold medal in the SkillsUSA national competition.

F. APPROVAL OF MINUTES OF JULY 11, 2007 FULL BOARD MEETING

On motion of Supervisor Johnson, seconded by Supervisor Franklin, the Board voted to approve the minutes of the July 11, 2007 Full Board meeting as presented. The motion carried.

G. REPORTS

1. Chair of the Board Report

- Attended several LCTCS graduations: LTC Acadian, Evangeline, and Gulf Area campuses.
- System Conference Day scheduled for August 11-13. Encouraged Board members to attend if their schedule permits.

2. President's Report

- LCTCS Conference Day – 600 faculty and staff have registered for the conference which will be held at the Hilton Capital House Hotel in downtown Baton Rouge.
- Reported on the status of LCTCS Grants. A handout was provided which provided details on each grant, the amount of the award, the balance as of 6/30/07, and the current status of the grant. Dr. May reviewed the information with the Board. He stated that Angela Jackson is the LCTCS staff person responsible for managing the grants.
- Dr. Joe Ben Welch, Chancellor, River Parishes Community College, and Will Wainwright, Regional Director, Region 9, provided a report on the partnership between RPCC and Region 3 and 9. Chancellor Welch provided an overview of the partnership and presented several examples of the collaboration between the campuses. Mr. Wainwright followed with specific information on compressed video offerings in general education at the various campuses in Region 9. He also mentioned the partnership that exists with Southeastern University.
- Recognition and congratulations were presented to Chancellor Welch for the dedication of a building in his honor, Welch Hall, at Middle Georgia College. Photographs of the dedication ceremony were provided to members of the Board.
- Dr. Lisa Smith-Vosper, Board of Regents, provided an update on articulation agreements through the secondary/post-secondary relationships, and provided a brief update on the Success through Articulation (STArt) agreements. Dr. Smith-Vosper asked for approval of the articulation agreement, and asked Dr. May and Chair Mellington to sign the document and have a photo taken which will be shared around the state.

On motion of Supervisor Barham, seconded by Supervisor Carter, the Board voted to approve the articulation agreement between the Board of Regents and the Louisiana Community and Technical College System. The motion carried.

H. GENERAL ACTION ITEMS**

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

1. Approval of Capital Outlay Request for FY 2008-2009

Jan Jackson, Senior Vice President of Finance and Administration provided a report on the Capital Outlay Request for 2008-2009. She stated that the preliminary capital outlay request was presented to the Board for Review and Advisement at the July 2007 Board meeting. She noted that the final request presented today is due to the Board of Regents on September 3rd. She reported that items contained in House Bill 2 have been added to the final report as continuing projects, and several projects for L.E. Fletcher have been added as a result of the approval of Senate Bill 337.

Discussion followed among Board members regarding funding for certain projects and the process that must be followed to receive funding.

On motion of Supervisor Smith, seconded by Supervisor Clark, the Board voted to approve the LCTCS Capital Outlay Request for fiscal year 2008-2009 as presented. This request is

subject to approval by the Board of Regents, the Division of Administration and the Legislature. The motion carried.

2. Proposed Resolution Regarding Planning and Construction of Systemwide Louisiana Community and Technical College Facilities Related to Act 391 (Senate Bill 337)

Jan Jackson, Leo Hamilton, LCTCS General Counsel, John Mayeaux and Lane Sisung of Sisung Securities Corporation, provided a PowerPoint presentation on alternative financing and Bill 337/Act 391.

Mr. Mayeaux began the presentation and discussed the difference between alternative financing and capital outlay funding. He reported that the main difference between the two funding sources is the process. Capital outlay financing has to be approved by the Board of Regents and the Division of Administration prior to being forwarded to the State Legislature for their approval, along with all other requests submitted through the State. He discussed the alternative financing process which entails requesting the legislature to make annual appropriations through the Appropriations Bill to commit on an ongoing basis to the funding of high priority, fast track projects that are essential to the State's mission and that of its various boards. He discussed some of the LCTCS projects where alternative financing had been used.

Mr. Mayeaux discussed the specifics of House Bill 337/Act 391. He stated that the bill authorizes \$151 million for LCTCS campuses statewide. He noted that it is alternative financing and bonds will be issued by a third party non-profit corporation – not through capital outlay. He added that debt service on the bonds will be paid by annual appropriations of the State legislature included in the Executive Budget every year. He noted that the projects, by campus, are set forth in the act and cannot be changed. He reviewed the Implementation Plan and provided a timeframe for each stage of the plan. He stated that the first action to be taken will be to form a single statewide non-profit corporation that must be independent of the LCTCS. The non-profit board will consist of 5 members with Supervisor Stevie Smith serving as the LCTCS Board representative and Dr. Joe May participating as the ex-officio non-voting chairman. The corporation would create an Advisory Board for each individual project that will review construction plans and recommend design decisions to the Corporation. The Advisory Board will consist of a staff person of Facility Planning & Control, Rich Griswold, Board of Regents; Ken Jenkins, LCTCS; and, rotating LCTCS board members and campus representatives will participate on the projects in their geographic region or at their particular campus. A question and answer session followed.

Supervisors Smith and Barham requested a copy of the PowerPoint presentation and also a one page accounting of the various costs on LCTCS prior projects which used alternative financing.

On motion of Supervisor Carter, seconded by Supervisor Smith, the Board voted to approve a Cooperative Endeavor Agreement in substantially the form attached as Exhibit A, as submitted by Board Counsel, and authorized the System President and the Board Counsel to negotiate the final document to facilitate the capital improvements and related facilities, as outlined within Act 391 (SB 337) to be constructed by the Corporation on LCTCS campuses. The motion carried.

3. Proposed Resolution Regarding Planning and Construction of Facilities for Louisiana Delta Community College through Third Party Bonds

UPDATE ONLY. NO BOARD ACTION TAKEN.

Dr. Luke Robins, Chancellor, Louisiana Delta Community College, distributed a copy of the Master Plan for LDCC.

Supervisor Barham provided a brief status report on the problems being faced with acquiring the land for the proposed new LDCC campus. He reported that a discrepancy exists with the property that the State is attempting to buy. The discrepancy originates with a land purchase in 1842.

Supervisor Barham asked for guidance from Mr. Leo Hamilton, Legal Counsel, on who they could contact to try to resolve the problem.

Mr. Hamilton responded that the Bureau of Land Management will have to resolve the issue.

Chancellor Robins reported that he had met with Congressman Rodney Alexander and shared the report with him and he confirmed that the issue will have to be resolved with the Bureau of Land Management. He added that the property in questions consists of 22 acres.

Supervisor Johnson suggested that she and Dr. Robins meet to discuss the possibility of contacting ACCT representatives in Washington, DC for assistance.

4. Approval of Lease Renewal of Delgado Community College General DeGaulle Site

On motion of Supervisor Smith, seconded by Supervisor Dejoie, the Board voted to approve the extension of an existing lease between LCTCS for Delgado Community College and DeGaulle Investment, LLC, effective October 30, 2007.

Chancellor Johnson provided clarification on the request and the cost of the lease. He stated that the cost of the lease is being reimbursed by FEMA funds.

5. Approval of Naming of the Walter C. Dumas Conference Room at the Baton Rouge Community College

On motion of Supervisor Carter, seconded by Supervisor Johnson, the Board voted to authorize Baton Rouge Community College to name the Magnolia Conference Room in the Magnolia Library and Performing Arts Pavilion, the Walter C. Dumas Conference Room. This action will be submitted to the Board of Regents for final approval. The motion carried.

Dr. Myrtle Dorsey reported that Mr. Walter Dumas made a donation of \$344,771.54 in unrestricted funds to Baton Rouge Community College and the college wanted to honor Mr. Dumas for his very generous gift.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

6. Appointment of Dean of the Ruston and North Central Campus of the Louisiana Technical College Region 8

On motion of Supervisor Barham, seconded by Supervisor Stone, the Board voted to approve the appointment of Dr. Gerald Cobb as Dean of the Ruston Campus and North Central Campus for the Louisiana Technical College Region 8 at a base annual salary of \$70,000, effective August 9, 2007. The motion carried.

I. CONSENT AGENDA

Supervisor Murphy stated the need to enter into Executive Session to discuss a personnel item contained in the Consent Agenda.

On motion of Supervisor Murphy, seconded by Supervisor Smith, the Board entered into Executive Session to discuss agenda item I.11. Tenure Hearing Regarding LTC Faculty. The Full Board entered into Executive Session at 11:15 a.m.

The Full Board reconvened and Bonni Blouin called roll. A quorum was re-established. Chair Mellington reported that no votes were taken and no consensus reached during Executive Session.

On motion of Supervisor Johnson, seconded by Supervisor Taylor, the Board voted to approve the Consent Agenda which includes agenda items I.1. through I.11. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. LCTCS Policy Revisions:

For Approval: Policy #2.008 – Residency

For Approval: Policy #1.044 – Rank and Promotion

Approved the proposed revisions to LCTCS Policy #2.008-Residency and Policy #1.044-Rank and Promotion, as presented.

2. LCTCS Policy for Review and Advisement – Financial Aid: Code of Conduct

FOR REVIEW AND ADVISEMENT – NO BOARD ACTION WAS TAKEN ON THIS ITEM.

3. Baton Rouge Community College: Mission Statement Revision

Approved the revised Mission Statement for Baton Rouge Community College as requested by Chancellor Myrtle Dorsey.

4. Delgado Community College: New Program

Certificate of Technical Studies: Entrepreneurship (CIP 52.0701)

Approved the request from Delgado Community College to offer a new Certificate of Technical Studies in Entrepreneurship (CIP 52.0701).

5. Technical Division:

Region 2: Program Expansions

LTC-Jumonville Memorial Campus

Technical Competency Area: Steering and Suspension Technician (CIP 46.0604)

Technical Competency Area: Brake Technician (CIP 46.0604)

Technical Competency Area: Electrical/Electronic Technician (CIP 46.0604)

Technical Competency Area: Engine Performance Technician (CIP 46.0604)

Region 8: Program Expansions

LTC-Delta-Ouachita Campus

Technical Diploma: Computer Specialist Applications (CIP 11.0301)

(including the related exit points in the common curriculum)

Region 8: New Program

LTC-Delta-Ouachita

Certificate of Technical Studies: Legal Office Assistant (CIP 22.0302)

Approved the requests from various campuses with the regions of the LCTCS Technical Division, for one new program and five program expansions, to include:

Region 2: Program Expansions

LTC-Jumonville Memorial Campus

Technical Competency Area: Steering and Suspension Technician (CIP 46.0604)

Technical Competency Area: Brake Technician (CIP 46.0604)

Technical Competency Area: Electrical/Electronic Technician (CIP 46.0604)

Technical Competency Area: Engine Performance Technician (CIP 46.0604)

Region 8: Program Expansions

LTC-Delta-Ouachita Campus

Technical Diploma: Computer Specialist Applications (CIP 11.0301)

(including the related exit points in the common curriculum)

Region 8: New Program

LTC-Delta-Ouachita

Certificate of Technical Studies: Legal Office Assistant (CIP 22.0302)

Finance Actions

6. Incumbent Worker Training Program Contracts

Ratified three new Incumbent Worker Training Program contracts for \$2,647,883.10 and modifications to two existing contracts for \$1,734,259.27 as listed:

- **Northrop Grumman Ship Systems 3/Delgado Community College – Contract Amount: \$2,442,161.70**
- **Virginia Hall Nursing Home/Bossier Parish Community College/LTC-Northwest/Northwestern State University – Contract Amount: \$86,359.85**
- **Voith Paper Fabrics Consortium/Bossier Parish Community College/LTC-Shreveport/LSU-Shreveport Continuing Education – Contract Amount: \$119,361.55**
- **Tifton Aluminum Company/LTC-Tallulah – Revised Ending Date: 12/27/07**
- **Union Tank Car/LTC-Alexandria – Revised Ending Date: 3/2/08**

7. Professional Services Contract between Baton Rouge Community College and the Graham Group

Approved a professional services contract between Baton Rouge Community College and the Graham Group, effective August 1, 2007. This contract requires approval by the Office of Contractual Review.

8. Professional Services Contract between Bossier Parish Community College and LSU Health Science Center at Shreveport

Approved a professional services contract between Bossier Parish Community College and LSU Health Science Center at Shreveport, effective July 1, 2007. This contract requires approval by the Office of Contractual Review.

9. Professional Services Contract between the Board of Regents of Louisiana and South Louisiana Community College

Approved a contract between the Board of Regents and South Louisiana Community College, effective June 1, 2007. This contract requires approval by the Office of Contractual Review.

10. Professional Services Contract between LTC River Parishes and Triconex

Approved a contract between the Louisiana Technical College, River Parishes Campus and Triconex, effective August 7, 2007. This contract requires approval by the Office of Contractual Review.

Personnel Actions

11. Review and Advisement: Tenure Hearing Regarding LTC Faculty

FOR REVIEW AND ADVISEMENT. NO BOARD ACTION WAS TAKEN ON THIS ITEM.

J. UPDATES

Chair Mellington urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Facilities Assessment Update
3. Report on General Personnel Actions for LCTCS Colleges and the System Office
4. Status Report on Capital Projects
5. Fourth Quarterly Report on Contracts
6. Report of Breazeale, Sachse & Wilson – Charges for the Quarter Ended June 30, 2007
7. Workforce Development Report

K. OTHER BUSINESS

1. Board of Regents' Committee Meetings – Wednesday, August 22, 2007

L. ANNOUNCEMENTS

- Supervisor Dejoie introduced her son, Eli Dejoie Guidry .
- A luncheon honoring the SkillsUSA medalists will be held at 12:00 noon in the Magnolia Building, Room 110.

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Smith, seconded by Supervisor Barham, the meeting adjourned at 11:42 a.m.