

**LCTCS CENTRALIZED PEOPLESOFT PAYROLL
MEMORANDUM
#2007-44**

TO: All PeopleSoft Users

FROM: Lura A. Kamiya
LCTCS Human Resources Director

DATE: September 7, 2007

RE: Dues Increase – United Federation of College Teachers

Effective September 1, 2007, the bi-weekly amount of the dues for United Federation of College Teachers, general deduction code UFCTD, increased to \$17.30. The United Federation of College Teachers' membership application allows the federation to automatically pass this increase to their members.

The attached letter from the Federation will serve as your deduction authorization (SED4). A copy should be placed in the personnel file of each employee with UFCTD deduction.

You should communicate with each individual that has this deduction and inform them of the automatic increase in dues. If they have questions, those questions should be referred by the employee to the United Federation of College Teachers.