

**LCTCS CENTRALIZED PEOPLESOFT PAYROLL
MEMORANDUM
#2007-41**

TO: All PeopleSoft Users

FROM: Lura A. Kamiya
LCTCS Human Resources Director

DATE: July 24, 2007

RE: Retro Pay Earnings Codes for Entry on Paylines

In order to distinguish the various retro pay increases for 2007 additional retro pay earnings codes have been added for use by you on the pay line in order to process retro pay by the various salary increase categories that are in place.

Please use the Earnings Codes for retro pay for circumstances identified below:

New Codes:

- RAB** – Retro Across the Board (not from Faculty Pay Plan), this codes allows for retro across the board pay to be **added to** current pay
- RME** – Retro Merit Pay, this code allows for retro merit pay to be **added to** current pay
- RFP** – Retro Pay from Faculty Pay Plan (whether Across the Board or Merit), this code allows for retro faculty pay plan increases to be **added to** current pay
- RHR** – Retro Retention Increase from Hurricane Recovery Fund, this code allows for retro Hurricane Recovery Fund increases to be **added to** current pay

Previous Codes Still Available:

- ART** - Retro Pay + Current Pay (to be used for all other circumstances not covered above that require retro pay be **added to** current pay.)
- RTR** – Retro Pay with **No Current Pay**, this codes allows payment of retro pay only when the person is not receiving current pay for the pay period but retro pay is being paid. **This code has very limited use.**